# 11th FIELDS WP1 meeting

**Date:** 18 November 2020, 14:30 CET

**Subject:** State of ongoing tasks

**Participants:** Francesca Sanna (UNITO), Daniel Fenrich (UHOH), Maria Joao Proença (EfVET), Jaques Trienekens (WUR), Line Friis Lindner (ISEKI), Erika M. Rodriguez (LLLP), Christoph Knöbl (ISEKI), Camilla Tomao (CONFAGRI), Danielle Rossi (CONFAGRI) Luis Mayor (ISEKI)

**Excused attendance:** Remigio Berruto (UNITO)

**Topics discussed:**

* Task 1.1. [Deliverable 1.1](https://drive.google.com/file/d/1b5nfWxfJEMoNtKM3C0_ZpGQ1H7EQz2vc/view) (“Stakeholders strategic plans and analysis report”) is complete and available in the management portal. Francesca explains the last modifications. **ISEKI will ask the HSC to review, implement and improve the deliverable, deadline 30 November, kindly asking to respect the deadline.**
* Task 1.3. [Deliverable 1.5 draft](https://drive.google.com/file/d/1dBPxhjTiDce6sLRRRgudw9s042k4mpCQ/view) (“Focus group analysis”) is complete and available in the management portal. Luis explains how document is structured. **ISEKI will ask project partners to review the deliverable, deadline 30 November. After that the revised deliverable will be sent to the HSC.**
* Task 1.4. Deliverable 1.6 “web-based questionnaire”. Deliverable is ready. **ISEKI will ask the HSC to provide the assessment sheet, after they have checked deliverables 1.1 and 1.5.**
* Task 1.4. Survey. Billy received the last translations after deadline, and he is uploading them in the Survey Monkey site. **Billy will prepare an email for survey dissemination; which partners will send to potential participants. Survey and email will be ready the week 23-29 November.**
* Task 1.5. Jacques working on the trend analysis. He would like to find information providing an overview of the forestry sector in Europe. **Luis will ask Giulia Fadini (CEPI) any report(s) related to this topic.**
* CONFAGRI, as WP2 leader, informs that WP1 deliverables 1.1 (strategic plans), 1.5 (focus groups), 1.7 (survey analysis) and 1.8 (scenarios analysis), will be very useful for WP2 , and their use will be discussed during the first WP2 meeting to be held 19th November.
* Next WP1 meeting: Wednesday 2 December at 14:30 CET. Agenda will be sent some days before.

<https://us02web.zoom.us/j/88456336354>