# FIELDS HSC Virtual meeting 15/12/2021

**The link for the Zoom meeting is** [**https://us02web.zoom.us/j/** **82792133702**](https://us02web.zoom.us/j/82339687793)

|  |
| --- |
| AGENDA |
| 14:00 | **Welcome**  |
|  | * The main actors in project implementation
* Type of reports
* Scoring report
* Unit cost system
* Eligible activities
* Budget structure
* Eligible staff days
* How to report the costs
* Supporting documentation to be kept
* Reductions
* Checks and Audits
* What time sheets should contain
* Time sheets, practical example
 |
| 14:40 | **Debate and Q&A** |