# FIELDS HSC Virtual meeting 15/12/2021

**The link for the Zoom meeting is** [**https://us02web.zoom.us/j/** **82792133702**](https://us02web.zoom.us/j/82339687793)

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| AGENDA | |
| 14:00 | **Welcome** |
|  | * The main actors in project implementation * Type of reports * Scoring report * Unit cost system * Eligible activities * Budget structure * Eligible staff days * How to report the costs * Supporting documentation to be kept * Reductions * Checks and Audits * What time sheets should contain * Time sheets, practical example |
| 14:40 | **Debate and Q&A** |